



Education Undergraduate Society of McGill University
Education Building, Room B-179,
3700 rue McTavish,
Montreal, QC H3A 1Y2

EdUS General Council Meeting

September 18th, 2024

Call to Order

Attendance

Attendees	Danielle Foster, Katelyn Cooper, Laura Di Paola, Lorna Sheridan, Grace Howard, Lexie Pasquariello, Kelly Eden, Clare Baillie, Avery Alexander, Maria Trica-Mavrodin, Sian Morris, Jeremy Francey, Jennifer Chong, Ben Hamilton & Tommy Schnarr, Elliott Corriveau, Evelyn Nguyen, Matthew Diabo, Dylan Beauchamp, Serena Sethi, Nattamon Tokaeo
Late Attendees	
Regrets	Helena Silen
Absent without Regrets	

Adoption of the Agenda:

Kelly & Avery

Approval of the Minutes of the Past Meeting:

Sian & Maria

Executive Reports

President

By-Law Revision

- **EDUS BYLAWS Proposed Changes**
- Equity Commissioners and President revised the document for clarity especially with elections.
- Parameters and consequences are clear
- 15 minutes for discussion, questions, comments, and making further/final revisions? After which we'll vote.
- **Motion Re: the Adoption of Revised EdUS ByLaws**



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- Vote here: <https://forms.gle/nHZ1cMfp1MB8V4RT9>

Faculty Council Representative

- Wednesday, Oct 2 @ 10 AM - Noon
- I have class during that time, is someone able to attend & report back on the meeting?

EdUS x ISA Speaker Series Collab

- Equity, Academic, and I have been attending meetings to plan/organize a year-long series.
- Great things are in the works, including potential alumni returning to participate in a panel!

Scholarship Committee

- Looking to create an EdUS sponsored bursary that rewards students who teach social justice (main idea; specific criteria TBA)
- If you're interested in taking part in this committee, please let me know.
 - Need an odd number, but max 7 please
 - If you plan to apply when it's created, you cannot join the committee.
- Committee Member Tasks:
 - Collaborate to create reasonable parameters/criteria for applicants
 - Ex: all Edu, program specific, year specific? How to show they "taught social justice," what would that look like?
 - Set deadlines for applicants
 - Conduct interviews (if that's what we decide to do)
 - Collaborate to select applicants to receive \$\$

Town Hall/Discussion Forum

- Open and informal forum to listen to student concerns
 - Monthly frequency, (Tuesday) evenings likely
 - Would people show up in person?
- One hour, discussion prompts/questions
 - Ex: "Agree vs. Disagree" statements, Event idea questions ("are you more likely to attend dry events? Events on weekends?" etc.)
- Another possibility: emphasize/promote that EdUS meetings are open to students. They can join online via Zoom or be in the room (but it'll be crowded)



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VP External

N/A [Position unfilled]

VP Finance

2024/2025 Budget and Expenses

- I have created an automatic spreadsheet (in “Finances” Folder) to track our expenses and stay on the right track of the budget and a balance sheet. These spreadsheets are automatic so please be careful when you add any input as it would automatically affect the whole spreadsheet.

Based on last year’s data, EdUS’s budget this year would be \$100k, which consists of \$130k in total expenses and \$30k in expected income, resulting in a total budget of \$100k. However, our goal is to provide the best experience for the student body, and we are in a comfortable financial position. I understand that each year can vary, so please feel free to reach out to me if you believe the budget needs to be adjusted. I’ll be happy to make adjustments as long as they serve our student body and are reasonable.

For every transaction made with the EdUS credit or debit card, please keep the bill and receipts, upload them to the respective folder, and annotate them accordingly.

Auditing

- This year, we are conducting a review engagement as requested by the Provost. We were able to negotiate the auditor's fee from \$18.5k down to \$14.5k, and \$2.5k to \$1.5k for annual bookkeeping services.
- We have not done a full audit since the pandemic so there is a high chance there will be a full audit next year, so please ensure everything is kept organized to avoid the need for explanations then.

Cash Boxes

- The black box will be reserved for Detention Den at the moment
- The gray box will be for other events (I will create different cash boxes for different events later)



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Frosh Finances

- So far our expenses are around 44k and our current income is 34k, resulting in the total spent of approximately 9k, but the total spent might go up as other faculties invoice us.

Sapek, Medusa, and Reps

- The amount of money toward Sapek, Medusa will be determined by the number of part-time and full time students. 5\$ for part time and 10\$ for full time for each student. Medusa and Sapek will get 50% of the student fees
- Reps will get around \$200-\$300 depending on the cohort sizes.

Merch

- When people do e-transfer for merch sales, please make sure they send to the right email address and tell them to specify which products they're buying in the "note" section. Merch incomes will also be tracked in the budget tracker in the "Merch" sheet.
- Please also update the Mech Sales inventory sheet that Lexie shared everytime you sell a product.

Personal message: I'm available before 7pm to answer messages. After 7pm, I might or might not answer your messages on Saturday and Sunday.

VP Internal

1. Frosh
 - a. It happened, and it went well!
 - b. Exit Reports are underway from each coordinator to ensure a smooth return next year.
 - c. Thanks for bearing with us about the office situation!
2. Detention Den GO FOLLOW NEW IG @detentiondenmcgill
 - a. DD DATES: **4. Fall 2024 Permit.pdf**
 - i. Sept 25-- Piknic
 - ii. Oct 9 and 23
 - iii. Nov 6 and 20
 - iv. Dec 4
 - b. Still looking at themes! Drop ideas here!
 - c. Working on training volunteers, still missing so many volunteers! Please help.
3. Apartment Crawl



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- a. Will start working on this soon with our VP Externals. Probably the night of Halloween TBH?
4. Activities Fair go follow ig @educationactivitiesfair
 - a. DATES: Nov. 8th and 11th.
 - b. Yeah!!!! Had our second meeting tonight.
 - i. The IG Page is up!
 - c. Let us know if you have any clubs that you know or have a connection with that would be interested in partaking.
5. Need elections to happen so we can start FYRE right away!
6. Ideas of events you'd like this year? Pre-COVID drives show internals organizing sugar shack busses, game nights, etc. Anything you'd like?

VP Student Wellness

- Yoga - Sept. 13th - 20 people!
Requests to run a second class
- Apple Picking - Sept. 28
Full!
- Welcome To Wellness
EdUSxSAPEK Wellness
Week of Sept. 22nd or 29th
Pizza & Games on Rutherford
- Wellness packs
Last Monday & Friday of each month
Suggestions for what to include in Wellness packs
- Wellness suggestion from students
→ Listserv?



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→ Reps send to your cohorts pls <3

https://docs.google.com/forms/d/e/1FAIpQLSfpg8ePp19jw1SMcYfl6BnXbeHvPsheT9QKiD8VVHHL8P7K_w/viewform?usp=pp_url

https://www.canva.com/design/DAGRIPD3TxU/kc-aa2F0zgS8BNArfCoAOA/edit?utm_content=DAGRIPD3TxU&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton

VP Academic

ISA and Student Concerns

- Meeting at the end of the month to as part of efforts to increase ISA's connection with students, mainpoint: FE concerns (follow-through on complaints and blacklisted CTs), you're welcome to attend if interested
- Any concerns you want to share with us? Let us know in a meeting, or [here](#)

EduBuddies

- 61 matched pairs!
- Thank you to everyone on council who signed-up as a mentor!
- First event (Online Speed-Friending) was a success — thank you to all our attendees!
- Board Games and Bites tomorrow, Thursday, September 19 from 12:30 - 2:30! Room 437 of Education Building. Free food! Come join us, share with others, [sign up here](#)

PD Speaker series

- Replacement for PedTalks
- Paired with ISA to boost attendance on professional development opportunities for B.Ed. and B.A. (Education) students
- Teasers:
 - Recent Edu alumni panel (November)
 - Trauma-informed practices when working with vulnerable youth facing systemic and conflict-related violence
 - B.A.(Ed) Internship Expo | Career Fair (October 8, Learning Commons)

Valedictorian Committee

- Will be organizing the initial administrative functions of the committee this year, but will pass on deliberation duties and leadership of this committee to other council members (who are not graduating)
- More discussion on this when we have a full council



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VP Communications

OMG!! We're so excited to be comms again <33

Merch

- New inventory system! (thank you evelyn)
- PLEASE! Keep up with this. It was so much work!
- Giveaways: If you are giving away something for your position, you MUST log it within your given budget. Chat with us and evelyn if you need help!
- Please keep it clean :((((((((
- Office hours: put out stickers and notebooks on window
- Put a new pricing sign on the window and by the shelf - includes the council price

Council Merch

- So exciting! <https://forms.gle/nKiFbAi84qoEmiEb7> (due date will be end of october)
- Stickers and bags yay! But it's a surprise!
- Want to order a banner thingy and table cloth

Council Pictures

- Tentatively on the morning of OCTOBER 26TH. Mark your calendars!
- Should we have council bonding after!?!?!?

Council Bios

- We're in the process of updating the website so please fill out this form ASAP so we can add you :))
 - https://docs.google.com/forms/d/e/1FAIpQLSe8dnOUWCjhT8yUTKZnAoj9II5mdVvuhvTcnkshtOkBgTV7Yw/viewform?usp=sf_link
- Also includes Insta bios, but these will be posted at the end of October so we can use the new council pics & those joining after elections

Listserv/Instagram Posts



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- Send us anything you'd want posted! (events, information, etc.)
 - For Instagram posts, please send us the Canva/graphic AND the caption to go with it (please send these on Messenger)
 - Logo files for posts: [EdUS Logo Files](#)
 - For Listservs, send what you want included to our email (admin.edus@mail.mcgill.ca) with the title, graphic, and description included

Executive Administrator

General Updates

- Welcome everyone!! Thank you for being on council.

Office

- We do still have some time slots which are not filled for office hours. Please if you are with multiple other people during your hours see one of the open time slots for your schedule.
 - I am hoping our newcomers will fill those in, once elections are done.
- Jobs
 - OPEN THE WINDOW!!
 - during office hours: sweep/mop, fold/get new merch from storage, keep the lounge clean (wipe tables, microwaves), tidy.
 - Every council member is required to complete at least 1 “chore” during their hours. This is on the door next to the calendar and everyone should write their initials once they've completed a chore.
- Be welcoming to the students in the lounge! Try and talk to them if you can. We want people to know they can come to us for any questions.
 - We are a team and are encouraged and welcomed to be in the office whenever we desire.
- Cubbies
 - Each exec position gets a cubby (if you are 2 members holding your position, you both share your cubby, you will not receive 2 cubbies)
 - This is yours to do as you please
 - Items for your position, textbooks, deodorant, chargers, hairbrush, etc.
You can store whatever you would like here
- Fridge
 - Please ensure that we keep the fridge clean and check expirations dates if possible!
- Locker rentals ([EDUC Lockers \(2024-2025\)](#))
 - Here are the fees for lockers:
 - \$30 full locker (full year)



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- \$15 half locker (semester)
- 20\$ (full summer) / 10\$ (half summer)
- Students in and out of the faculty are able to rent lockers per term, per year, and in the summer.

Meetings

- Reports are due prior to the meeting. Please make sure to have them done by 11:59 pm on Tuesday and added to the corresponding folder so I can organize the agenda.

General Reports

Equity Commissioner(s)

Hello! Hope everyone had a nice summer 😊

- If you haven't already, please review the [proposed changed made to the EdUS By-laws](#) and share your questions or comments in this meeting. We will be voting on a motion regarding these.
- Please complete this [dietary restriction training](#) within the next few weeks. There is a quick assessment on the last slide to ensure your comprehension. Email us with any questions, comments, or concerns: equity.edus@mail.mcgill.ca

U1 K/Elem Rep

N/A [Position unfilled]

U1 Secondary Rep

N/A [Position unfilled]

U2 K/Elem Rep

N/A [Position unfilled]

U2 Secondary Rep

N/A [Position unfilled]



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U2 Global Context Rep

- Nothing to report

U3 K/Elem Rep

Introductory email

- I emailed my cohort at the beginning of the semester to wish them good luck for FE3 and to remind them to join the FB group and follow the Instagram page

Merch giveaway

- Thinking of doing a merch giveaway (small logo crewneck and tote bag) to entice people to join the FB group and follow the Instagram page
- Question for VP finance: how much is the budget for reps? Still \$250?

U3 Secondary Rep

- Nothing to report

U4 K/Elem Rep

U4 Secondary Rep

TESL Rep U1 & U2

N/A [Position unfilled]

TESL Rep U3 & U4

- Nothing to report
- Nice to see you all :)

SAPEK Rep

- Nothing to Report

MEdUSA Rep

Twigg Teacher Meet and Greet - QBA (Sept. 11)



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- Went well! More mus.ed students than last year (about 10?)

AÉÉM

- Looking to have a first meeting with UQAM's music student association (perhaps to organise a gathering or some sort of mingling event)
- Got in contact with the VP equity at Twigg, follow-up soon

SSMU Rep

N/A [Position unfilled]

Senator

N/A [Position unfilled]

Speaker

N/A [Position unfilled]

Closing

New Business

... Met new interim Dean of Students - TONY

Next General Meeting

Wednesday, October 2nd @6:30pm in Edu 223

Adjournment

.... Kelly, Sian