



# EdUS Executive and Representatives Nomination Kit

Executive Committee and Representative  
Positions

Please be sure to read all the information in this package and fill  
out all the  
necessary forms

Questions? Comments? More information? - Contact us:  
[cro.edus@gmail.com](mailto:cro.edus@gmail.com)

Fall Election, 2022

Dear Candidate,

Our EdUS Elections team would like to extend to you a warm welcome to the Winter 2022 Education Undergraduate Society Council By-Elections! By running, you will have the opportunity to take part in and lead the governing body of the EdUS, the official representative of all undergraduate education students at McGill. The positions available for election are the following:

- Executive Administrator
- SSMU Representative
- Education Senator
- Kindergarten/Elementary Education Representative (U1, U2) (two positions)
- Secondary Education Representative (U1, U2, U4) (three positions)
- TESL Representative (U1 & U2) (one position)
- Education in Global Contexts Representative (U1)
- Speaker

Please note that for all executive positions except that of President and VP Finance, it is possible to share the position. Candidates choosing this option must run together on the ballot and cannot be combined once voting has been opened.

For a description of these positions, please visit <https://www.edusmcgill.com/governance>

Only undergraduate education students in satisfactory standing at McGill who are full-time Faculty of Education (including KPE) students at McGill for the 2022-2023 academic year are eligible to run.

The election period dates are as follows:

Nomination Period: September 12<sup>th</sup> – September 23<sup>rd</sup>

Extended Nomination Period: September 12<sup>th</sup> – September 30<sup>th</sup>

Candidates Meeting: Friday, September 23<sup>rd</sup>, and in the event of extended nomination period, Friday, September 30<sup>th</sup>.

Campaign Period: September 24<sup>th</sup> – September 30<sup>th\*\*\*</sup>

Extended Campaign Period: October 1<sup>st</sup> – October 7<sup>th</sup>

Voting Period: October 1<sup>st</sup>, October 2<sup>nd</sup>, October 3<sup>rd</sup>

Extended Voting Period: October 8<sup>th</sup>, October 9<sup>th</sup>, October 10<sup>th</sup>

\* All nomination forms must be submitted by September 23<sup>rd</sup>. No exceptions will be made, unless the nomination period is extended.

\*\* All nomination forms from an extended nomination period must be submitted by September 30<sup>th</sup>. No exceptions will be made

\*\*\* Please be aware that prospective candidates may not begin campaigning until the candidate campaign period begins. Violation of this rule will result in sanction.

Please fill out all of the attached documents in this package and read the documents here stipulated, to complete your candidacy, by following all of the following steps.

## Fall Election, 2022

1. For executive positions, collect at least 100 signatures from undergraduate education students who wish to support your candidacy, by asking them to fill out the enclosed nomination form. For representative positions, collect at least 25 signatures from undergraduate education students in your program. (\*\*Note: you may want to include extra signatures to ensure all the required ones are valid).
2. For executive positions, meet with the current member(s) of the portfolio you wish to fulfill, in order to discuss the roles and responsibilities of that role. Obtain their signature(s) where required in this kit.
3. Where required, fill out your personal information, print your name as you want it to appear in the ballot, and sign the attestation of academic standing.
4. An electronic copy of your 100-word pensketch and photo (.jpg) must be submitted via email before the ballot opens. Details to follow at the end of the package.
5. Attend the mandatory candidates' meeting on either Friday, September 23<sup>rd</sup> or Friday September 30<sup>th</sup> in the event of an extended nomination period. At this meeting you will get a chance to meet the EdUS Elections Officer and find out how the election works. More importantly, we will explain the Elections By-Laws, as well as the rules, procedures, and possible sanctions that are applicable. In the event that you are unavailable for the Candidates' Meeting, please contact the CRO to arrange a meeting time.
6. EdUS Elections require that all candidates carry themselves in full respect of the Constitution and By-Laws of the EdUS. The officer of EdUS Elections is specially charged to maintain good electoral decorum and enforce campaign violation regulations.

Any comments or queries, please contact EdUS Elections at [cro.edus@gmail.com](mailto:cro.edus@gmail.com)

Thank you and good luck!!

Fall Election, 2022

**PERSONAL INFORMATION**

Please print your name below as you wish it will specifically appear in the electoral ballot (\*Note : prefixes such as Mrs., Mr., Miss, as well as titles and degrees of any kind, are not permissible):

Name: \_\_\_\_\_

Program and Year: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

Position Sought:

---

**CONTACT INFORMATION DISCLOSURE**

On occasion, EdUS Elections Officers may receive questions about you and/or your platform. As we are non-partisan organization, we will provide no response to such questions. If members of the press want to make clarifications or speak to you directly, do you give EdUS Elections permission to release your phone number and email?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

I have read and completed all of the steps provided in the instructions of this kit.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**ATTESTATION OF ACADEMIC STANDING**

Fall Election, 2022

I, \_\_\_\_\_, the undersigned, hereby state that I am in Satisfactory Academic Standing and will be registered undergraduate student at McGill University in the 2022-2023 academic year. I further authorize EdUS Elections to confirm such information with the Registrar of McGill University:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CONFIRMATION OF EXECUTIVE MEETING**

This meeting was held on (date/time):

\_\_\_\_\_

With (Print Executive's Name):

\_\_\_\_\_

Executive Signature:

\_\_\_\_\_

Fall Election, 2022

## **PENSKETCH**

All candidates have the right to pen a brief outline about themselves, their qualifications and the ideas that they will bring to the position being sought. This information will be uploaded onto the EdUS Elections website and Online Voting System.

If you would like your pensketch to appear in French, it is your responsibility to have it translated. The deadline is the same for the French version of your pensketch. EdUS Elections highly suggests that you do this, because if you only submit an English pensketch it will not appear on the ballot when students choose to vote in French.

**YOUR TEXT MAY NOT EXCEED 100 WORDS IN LENGTH: EXCESS WORDS WILL BE CUT.**

Email us a passport-sized digital photo of yourself in jpeg format (photos larger than passport-sized will be resized at our discretion).

Please submit electronically to [cro.edus@gmail.com](mailto:cro.edus@gmail.com)

Pensketches are due by midnight on Friday, September 23<sup>rd</sup> or, in the case of an extended nomination period, Friday, September 30<sup>th</sup>, 2022.